March 7, 2015

To whom it may concern:

I am writing you to recommend Mallory Williams for a possible teaching position. I have worked with Mallory this past school year, 2017-2018, and she has been one of my counterparts. Mallory taught 6th grade ELA and I teach an Academic Core Extension class for ELA. As a department, Mallory and I have collaborated at least once a week to ensure the students are focused on standard based assignments and assessments. She would implement the lesson, and then let me know how I can help to strengthen that skill. We constantly gave assessments and analyzed the data to ensure the success of all students.

For the past year, we have been able to work together and make many adjustments and compromises as needed. There are many times that we needed to slow down our pacing or work quickly through a standard, and Mallory was able to adjust accordingly. When we would work together as a department or grade level, Mallory always added to the discussion and did it professionally. She worked well on our 6th grade team, offering assistance with tasks, taking the initiative to implement a new plan when needed, and being flexible in any situation. She would take the time to learn each students learning level, and make sure she is teaching to their individual needs. Mallory has a wonderful rapport with people of all ages, especially children. Her ability to connect with her students and her talent at teaching simple concepts, as well as more advanced topics, are both truly superior. She has excellent written and verbal communication skills, is extremely organized, reliable, and computer literate. Mallory can work independently and is able to follow through to ensure that the job gets done. She accomplishes these tasks with great initiative and with a very positive attitude.

Having Mallory leave River Oaks Middle School will be a loss for us, but a tremendous gain for another school. It is without any reservations that I recommend Mallory Williams as a teacher at your school. She is an asset to have on any team.

Sincerely,

Katie A. Barnes

6th Grade ELA - ACE

River Oaks Middle School

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