



**Mr. Daniel Neikirk, Principal**  
120 Broad Street  
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To Whom It May Concern,

I highly recommend Mallory Williams for employment. Mallory is affable, punctual, and overall an excellent employee.

Mal is a quick learner, and I'm confident that she would adapt easily to general work, especially anything involving a position where she needs to be flexible or interact with clients.

Please don't hesitate to contact me if you'd like more specific insights into Mallory and her ability to function in a particular role. I can't say enough good things about Mal.

Sincerely,

**Daniel Neikirk**  
**Principal**  
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